

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2013 to June 30, 2014)

Part – A

I. Details of the Institution

1.1 Name of the Institution	KHALLIKOTE AUTONOMOUS COLLEGE
1.2 Address Line 1	KHALLIKOTE COLLEGE ROAD
Address Line 2	
City/Town	BERHAMPUR
State	ODISHA
Pin Code	760001
Institution e-mail address	kkcprincipal@gmail.com
Contact Nos.	0680-2229667
Name of the Head of the Institution:	Dr Radhanath Rath
Tel. No. with STD Code:	0680-2229667
Mobile	9437091860
Name of the IQAC Co-ordinator:	Dr. Mamata Mohapatra

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2003	2008
2	2 nd Cycle			2016	2021
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-2011 Submitted to NAAC (16/08/2014)
- ii. AQAR 2011-2012
- iii. AQAR 2012-2013
- iv. AQAR 2013-2014
- v. AQAR 2014-2015

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

.BBA , BCA , MFC , ETC, MCA, MBA, B.ED
and BIOTECHNOLOGY

1.12 Name of the Affiliating University (*for the Colleges*)

Khallikote University,
Berhampur , Odisha

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

(DBT- 2008-2013)

Autonomy by State/Central Govt. / University STATE

University with Potential for Excellence UGC-CPE (2006-2010)

DST Star Scheme	<input type="checkbox"/> √	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	Any other (<i>Specify</i>)	<input type="checkbox"/>
UGC-COP Programmes	<input type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>												
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>												
2.3 No. of students	<input type="text" value="01"/>												
2.4 No. of Management representatives	<input type="text" value="Nil"/>												
2.5 No. of Alumni	<input type="text" value="04"/>												
2.6 No. of any other stakeholder and community representatives	<input type="text" value="Nil"/>												
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>												
2.8 No. of other External Experts	<input type="text" value="01"/>												
2.9 Total No. of members	<input type="text" value="18"/>												
2.10 No. of IQAC meetings held	<input type="text" value="06"/>												
2.11 No. of meetings with various stakeholders:	<table border="1"> <tr> <td>No.</td> <td><input type="text" value="01"/></td> <td>Faculty</td> <td><input type="text" value="10"/></td> </tr> <tr> <td>Non-Teaching Staff</td> <td><input type="text" value="01"/></td> <td>Alumni</td> <td><input type="text" value="01"/></td> </tr> <tr> <td>Students</td> <td></td> <td>Others</td> <td><input type="text" value="01"/></td> </tr> </table>	No.	<input type="text" value="01"/>	Faculty	<input type="text" value="10"/>	Non-Teaching Staff	<input type="text" value="01"/>	Alumni	<input type="text" value="01"/>	Students		Others	<input type="text" value="01"/>
No.	<input type="text" value="01"/>	Faculty	<input type="text" value="10"/>										
Non-Teaching Staff	<input type="text" value="01"/>	Alumni	<input type="text" value="01"/>										
Students		Others	<input type="text" value="01"/>										
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> √ No <input type="checkbox"/> √												
If yes, mention the amount	<input type="text" value="Nil"/>												

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Proposal sent to the higher authority for the renovation of the Buildings
2. For Increasing the PG Seats in view of the greater demands for different subjects.
3. Steps taken for modernization of existing laboratories to meet the requirements of CBCS Syllabus.
4. Steps taken to make the campus Wi-Fi enabled.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

No	Plan of Action	Achievements
1.	Upgradation of Library	Availability of upgradation of Library into e-Library facility for the faculty and students.
2.	95% results in CBCS Pattern Examination	Achieved
3.	Initiation of Career Counselling	Career Counselling classes are regularly conducted in campus.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	15		5	
UG	18		4	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	33		9	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (**Core &elective option**)

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	40
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The CBCS syllabus was prepared taking the model syllabus prepared by DHE, Government of Odisha.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

B.Ed.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
80	54	26		

2.2 No. of permanent faculty with Ph.D.

33

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
53	11	26	00	11	11				

2.4 No. of Guest and Visiting faculty and Temporary faculty

29

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		15	45
Presented papers		15	30
Resource Persons		10	7

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Using language lab to enhance communicative skills.
- Availability of Communication Lab.
- Availability of Smart Class room for Power Point Presentation of various meetings.
- Seminar/Conference Hall in PG departments with Audio-Visual equipments
- Availability of LCD projectors and interactive boards in departmental seminars

2.7 Total No. of actual teaching days during this academic year

201

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the UGC guidelines for constituent colleges under Controller of Examination.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

51

80

80

2.10. Average percentage of attendance of students

87.29%

2.11. Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total No. Of students appeared	Total No. Of students passed	Distinction	DIVISION			Pass %
				I	II	III	
UG ARTS	386	312	167	158	127	27	80.83
UG SCIENCE	182	156	129	149	07	NIL	85.71
UG COMMERCE	259	235	159	204	30	01	90.73
PG ARTS	180	153		93	54	06	83.62
PG SCIENCE	118	107		103	04	NIL	91.79
PG COMMERCE	45	41		39	02	NIL	91.11
M.Phil.	12	12					100.00
Self-Financing Courses				DIVISION			Pass %
				1 ST	2 ND	3 RD	
MCA	31	29		29			93.55
MFC	32	29		29			90.63
M.SC.(BT)	10	09		09			90.00
I.M.SC.(ETC)	28	23		21	02	NIL	82.14
B.Sc.(ETC)							
BBA	45	34		17	17	NIL	75.56

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

College level committee submits assess the students feedback and according to the feedback remedial measures are taken. IQAC meets with the college level committee to resolve the problems stated if any.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	08
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	01
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	05	NIL	05
Technical Staff	90	32	NIL	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Internet facility available in the college, recently Wi-Fi is proposed in the campus.
- Permission granted to teachers to present papers in international, national and state level seminars and conferences.
- Availability of well furnished laboratories, scientific instruments to perform the experiments.
- Availability of PROQUEST, N-LIST, e-Library for reference.
- Faculties are encouraged to apply for Major Research Project to UGC.

3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil

Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil
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3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	20	10	10
Non-Peer Review Journals	5	5	01
e-Journals	04	02	NIL
Conference proceedings	06	04	NIL

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution	Level	International	National	State	University	College
	Number	NIL	NIL	NIL	06	NIL
	Sponsoring agencies	NIL	NIL	UGC	NIL	IQAC/College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	NIL
	Granted	
Commercialised	Applied	NIL
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	District	College
NIL				01		

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: (N SAHU, G SABAT)

University level		State level	
National level	00	International level	00

3.22 No. of students participated in NCC events: (S KUND, J BISOYI)

University level	00	State level	36
National level	28	International level	00

3.23 No. of Awards won in NSS:

University level	00	State level	00
National level	00	International level	00

3.24 No. of Awards won in NCC:

University level	00	State level	18
National level	16	International level	00

3.25 No. of Extension activities organized

University forum		College forum	
NCC	20	NSS	7
		Any other	3

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- (1) Health camp organised by Red Cross Society of the college
- (2) Shakti Women's cell of the college organised workshop/seminar for women empowerment and gender sensitization
- (3) Campus Cleaning and plantation programme by NCC,NSS volunteers
- (4) Campus selection for students on behalf of TCS have done.
- (5) Swaccha Bharat Avijan was organized in the campus and Gopalpur on sea.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	22.6 acres	20 acres	Govt.of Odisha	42.6 acres
Class rooms	50	Nil		50
Laboratories	30	Nil		30
Seminar Halls	10	01		11
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	01	Nil		01
Value of the equipment purchased during the year (Rs. in Lakhs)	1500000	Nil		1500000
Others SMART CLASSROOM	01	Nil		01

4.2 Computerization of administration and library

(1)Library automation for students use is completed. Others is in progress. (2) Skill development function is operative with ICT infrastructure.(3) Language lab being made operative mode.(4) Computer lab are being connected to wi-fi network.(5) Purchase of more computers for students.

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	136294	Rs.30000	118	Rs.30000	136412	
Reference Books	Nil		Nil		Nil	
e-Books	Nil		Nil		Nil	
Journals	17865	Rs.34675	262	Rs.34675	18127	
e-Journals	Nil		Nil		Nil	
Digital Database	Nil		Nil		Nil	
CD & Video	Nil		Nil		Nil	
Others (specify)	Nil		Nil		Nil	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	028	002	001	-	-	001		-
Added	003	000	000	-	-	-		-

Total	031	002	001	-	-	001		-
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4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

e-scholarship for students
 Computer Lab with Internet facility, Wi-Fi facility
 e-despatch for administration
 HRMS
 Internet connectivity terminals for teachers
 e-admission for students

4.6 Amount spent on maintenance in lakhs:

i) ICT	Nil
ii) Campus Infrastructure and facilities	Nil
iii) Equipments	Nil
iv) Others	Nil
Total:	Nil

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Conducting seminars and workshops for students.
 Regular practical classes.
 Debates and essay competitions
 Organising various competitions like essay, debates, poster and quiz etc.
 Group discussions
 Campus placement cell for placement of students while studying.
 Monitoring and evaluation of the status of student placement.
 Organising remedial classes for weak students.

5.2 Efforts made by the institution for tracking the progression

- (1) Evaluation of seminars and assignments in connection with curriculum
- (2) Filing of Student profile in concerned departments
- (3) Maintaining healthy teacher-student relationship during course period
- (4) Keeping personal contacts with passed out students to understand their progression.
- (5) Arranging formal or informal get-togethers.

5.3 (a) Total Number of students

UG	PG	M.PHIL	Others
1283	409	43	188

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

MEN

No	%
902	53.3

WOMEN

No	%
790	46.6

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1135	124	58	17	14	1348	1125	285	237	27	18	1692

Demand ratio 100

Dropout % NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

NIL

5.5 No. of students qualified in these examinations

NET

NIL

SET/SLET

NIL

GATE

NIL

CAT

NIL

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Soft Skill and Career counselling classes were taken for six hours, each class of two hours, by Mrs. Rita Bamralia. Also Students were encouraged to participate in off-campus interviews.

No. of students benefitted

5.7 Details of campus placement: **attached separately**

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	012

5.8 Details of gender sensitization programmes

Not carried out

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

Sl.No.	Types	of	No.s	of	Total amount of	Remarks
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	Scholorship	Scholorship	schlorship in Rs.	
1	SC-Fresh	237		Scholarship amounts are directly transferred to the beneficiary accounts.
2	SC-Renewal	160		
3	ST-Fresh	134		
4	ST-Renewal	129		
5	e-Medhabruti	274		
7	OBC-Fresh	269		
8	OBC-Renewal	211		
9	Banisree	26		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Library Automation
2. Cash Deposit directly in the Bank.(i think it was solved)
3. Hostel problem
4. Toilet provision for students as well as staffs
5. Lack of Parking space for students and staffs
- 6.Lack of adequate classrooms for the increased student strength
7. ICT facilities unavailable for each department and seminar hall
- 8.Staff shortage of group C and D employees
9. Lack of common room facilities for students

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Khallikote Autonomous College, Berhampur, Odisha is one of the oldest educational institutions of India. It started as a school in Berhampur in 1856 and later on was converted to Native College in 1878, the present name Khallikote College was conferred on it in 1893 in token of the good gesture shown by the Raja of Khallikote who donated 16.5 Acres of land. Degree classes in Arts and Science began in 1944. Post graduate courses in Chemistry, Commerce and Mathematics departments started from 1963 and in other subjects in subsequent years under affiliation to Berhampur University. The Autonomous status was conferred to it in 1990.

The college has been accredited by NAAC, Bangalore with B⁺ grade in the year **2003**. In May 2006 the College has been accorded the status of CPE College with Potential of Excellence by the UGC. The college has also selected by DBT, New Delhi in **2008-2009** for Star College Scheme.

The College at present has 18 departments out of which P.G. teaching facilities are available in 15. It runs 07 Self-Financing Courses along with the traditional courses. M.Phil. Courses in 15 subjects are also available. The College has been accorded the status of CPE by UGC recently in May **2006**.

As on to-day the College is catering to the needs of around 5,000 students hailing from 07 southern districts of Orissa.

VISION

- Entire campus be GREEN ZONE – Pollution free zone.
- Emphasis is laid on e-Learning, visual learning and hands on experience.
- Laboratory facilities for investigations are to be equipped with state of the art equipments.
- Student mentorship
- The entire campus be Wi-Fi enabled apart from LAN.
- Well stocked and well maintained library facility
- Biometric attendance management system for faculty, student and non teaching staff
- Comfortable hostel and staff quarters

- Good sports facilities both indoor and outdoor
- CCTV facility within the campus
- Auditorium with international standards for hosting conferences and workshops
- e- Governance, Digital library, Wi-Fi Campus and automation of examination and admission

Our mission is to make our college a citadel of higher education. We cherish a dream to open up new avenues to make our students disciplined, self-confident and self-reliant. We believe in value-based education with flexibility of vision to cope up with the newer challenges of globalized world in the best of spirits.

Mission

Our mission is to become an ideal institution by and for the students, faculty and the general public. Our vision is to achieve global leadership of excellence in education and research by prioritizing our values, namely integrity, transparency, quality, team work, execution with passion and human touch and working towards national development. The college envisions a student centric, goal-oriented holistic education to all the aspiring students without regard to caste, creed etc and particularly to economically and socially backward learners to meet the challenges of a rapidly evolving society. Our Institution is indeed an Institution with unmatched commitment to the pursuit of academic excellence, social responsibility and national development. Our mission is to become the most preferred institution of students, faculty and the general public. The mission of the institution is:

- To equip and empower students with relevant knowledge, competence and creativity to face global challenges.
- To achieve innovations in teaching-learning, research and extension activities to realize national goals, including the adoption and promotion of knowledge output for human development.
- To promote women's education.
- To facilitate optimum use of human and limited infrastructural facilities available for quality sustenance and improvement.
- To promote participation of all the stakeholders in the development of the College.
- To promote and practise inclusive growth.
- To create awareness of human rights, value system, culture, heritage, scientific temper and environment this is sustainable.

These are communicated through the official website of the College at www.khallikotecollege.org, the College *prospectus* published every year at the time of admission, and through

various meetings with the students, staff and other stakeholders (Teachers' Council, Non-Teaching Staff Association, Students' Union, Parents, Alumni).

6.2 Does the Institution has a management Information System

Yes and maintained by Student Admission Management Systems(SAMS).

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We have our Board of Studies which reviews the quality of curriculum every year.

6.3.2 Teaching and Learning

- Extensive use of ICT in for classroom teaching
- Encouraging Commerce students to evaluate business related articles.
- Encouraging Seminars and Power Point Presentations by students.
- Giving individual attention during Practical classes.

6.3.3 Examination and Evaluation

Periodical examinations and semesters are conducted. Two internal tests are conducted and based on performance, marks are awarded. In addition to this, students progress is assessed through assignments, paper presentation, seminars, viva-voce and group discussion.

6.3.4 Research and Development

- The college encourages the teaching faculty to pursue Research work. Special consideration is given to staff members.
- Student Research Projects are made mandatory in some subjects.
- Paper presentation for students is made an integral part of Seminars/ Conferences conducted by the college.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 136924 books,17865 journals
- Planning to make automation of the library
- Computers and internet facilities to all departments
- Installation of CCTV at selected places
- Planning a multipurpose building to support the existing infrastructure
- All laboratories are furnished with required equipments

6.3.6 Human Resource Management

- HRMS salary pay roll for all employees
- Seminars and fundamental classes
- Establishment of language lab
- Teaching communicative English
- E-despatch, e-admission and e-scholarship

6.3.7 Faculty and Staff recruitment

By the government as per UGC guidelines

6.3.8 Industry Interaction / Collaboration

UGC assisted Community college with vocational skills

6.3.9 Admission of Students

E- admission with government guidelines

6.4 Welfare schemes for

Teaching	Pension and gratuity
Non teaching	Pension and gratuity
Students	e- scholarship

6.5 Total corpus fund generated

No Fund

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	yes
Administrative			Yes	yes

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Updating the examination and valuation by the help of college examination committee and taking the advice of experts from affiliated universities.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

1. The proposal of extension of Autonomy was routed through the Director, CDC of the affiliated university for forwarding UGC, New Delhi.
2. The university nominates the subject experts to the Board of Studies and academic council to provide their views in academic matters.

6.11 Activities and support from the Alumni Association

1. Alumini are there in Board of Studies to guide us for preparation of syllabus.
2. Annual meeting of alumini was held perneally.

6.12 Activities and support from the Parent – Teacher Association

Parent –Teacher association was there.

6.13 Development programmes for support staff

- Computer Training
- Account Training
- Training for HRMS
- E-despatching

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Botanical garden
- Plantation of trees for lawns and gardens.
- Completion of toilet complexes for both Male and Female students.

Criteria

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Power Point mode of teaching
- Decentralisation of administration
- Equal distribution of co-curricular activities
- Quick and efficient decision making
- Introduction of e-despatch
- Stress on teaching fundamentals and communicative skills
- counselling and remedial services

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the B

- Automation of library. accounts, establishment and examination
- Preparation for NAAC accreditation and extension of autonomy
- online web based Alumni
- Computerisation of all laboratories

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Curriculum Quality
2. Curriculum for Learners with different learning abilities.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- E-WASTE MANAGEMENT
- CAMPUS CLEANING PROGRAMME

7.5 Whether environmental audit was conducted? Yes YES No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

SWOC ANALYSIS

STRENGTH:

- It caters to the need of wide diversity of students of South Odisha and state being the oldest government autonomous college.
- It has 17 UG and 15 PG courses along with research facilities for M.Phil and Ph.D Scholars.
- The laboratory facilities and library facilities are one of the best resources available in college.
- ICT facility, Transparent Examination System and Continuous Evaluation of students.
- Locational advantage and experienced teaching faculty.

WEAKNESS:

- Sharing of Infrastructure with Junior College and Loss of teaching days due to CHSE examination and Central Valuation for three months(March to May)
- Student -teacher ratio is 40 :01 as per sanctioned strength and 80:01 as per faculty available. The workload and student strength requires a minimum of 150 teaching faculty.
- Campus area is inadequate.
- Large vacancy in Supporting staff .
- Maintenance of old buildings and other infrastructure.

OPPORTUNITIES:

- The institution is in urban area and a big city of the state.
- Strategic priorities and initiatives to enhance faculty excellence.
- Admissions on merit basis and their merit can be used for communication links with all institutions of the country.
- To create a model university catering quality education to the students in the state.

THREATS:

- If the college does not get proper infrastructure the good students can move to neighbouring states.
- Competitive ability may decline if student does not get proper facilities.
- Improving employability of graduates.

8. Plans of institution for next year:

- Automation of library, accounts, establishment and examination
- Preparation for NAAC accreditation and extension of autonomy
- staff and student seminar
- construction of a multipurpose main gate
- construction of a multipurpose building with all modern classroom facilities
- Revision of PG syllabus

Name : Dr.Mamata Mohapatra

Signature of the Coordinator, IQAC

Name: Dr.R.N.Rath

Signature of the Chairperson, IQAC

Academic Calender as stated in section 2.15

Tentative Examination Schedule (Semester Pattern) for the session 2015-16

SI No.	Name of the Exam.	Filling of Forms	Theory Exam.	Practical Exam.	Date of Result Publication
1.	UG 1st Sem.(Reg/Back)(2015-2016)	Last week of Oct-15	3rd week of Dec-15	1st week of Jan-16	Last Week of Jan-16
2.	UG 2nd Sem.(Reg/Back)(2015-2016)	2nd week of Feb-16	1st week of Apr-16	3rd week of Apr-16	Last week of Apr-16
3.	UG 3rd Sem.(Reg/Back)(2015-2016)	Last week of Sept-15	1st week of Dec-15	1st week of Jan-16	Last week of Jan-16
4.	UG 4th Sem.(Reg/Back)(2015-2016)	1st week of Feb-16	2nd week of March-16	Last week of March-16	Last week of March-16
5.	UG 5th Sem.(Reg/Back)(2015-2016)	3rd week of Sept-16	3rd week of Nov-16	1st week of Jan-16	Last week of Jan-16
6.	UG 6th Sem.(Reg/Back)(2015-2016)	3rd week of Jan-16	2nd week of March-16	Last week of March-16	2nd week of May-16
7.	PG 1st Sem.(Reg/Back)(2015-2016)	Last week of Oct-15	3rd week of Dec-15	1st week of Jan-16	Last week of Feb-16
8.	PG 2nd Sem.(Reg/Back)(2015-2016)	2nd week of Feb-16	1st week of Apr-16	3rd week of Apr-16	1st week of July-16
9.	PG 3rd Sem.(Reg/Back)(2015-2016)	3rd week of Oct-15	1st week of Dec-15	1st week of Dec-15	2nd week of Feb-16
10.	PG 4th Sem.(Reg/Back)(2015-2016)	1st week of Feb-16	3rd week of March-16	2nd week of Apr-16	3rd week of July-16
11.	M.Phil. 1st Sem.	1st week of Apr-16	1st week of July-16	-----	-----
12.	M.Phil. 2nd Sem.	3rd week of Aug-16	-----	-----	-----

Tentative Examination Schedule (Self Financing Courses) for the session 2015-16

SI No.	Name of the Exam.	Filling of Forms	Theory Exam.	Practical Exam.	Date of Result Publication
1.	MSc BT, MFC 1st & 3rd(Reg/Back)(2015-2016)	3rd week of Oct-15	Last week of Dec-15	Last week of Dec-15	3rd Week of March-16
2.	MCA,BCA,BBA, MSc. 1st, 3rd &5th Sem(Reg/Back)(2015-2016)	3rd week of Oct-15	1st week of Dec-15	Last week of Dec-15	3rd week of March-16
3.	MSc.(BT) % MFC 2nd, &4th Sem (Reg/Back)(2015-2016)	2nd week of Feb-16	2nd week of March-16	1st week of Apr-16	Last week of July-16
4.	MCA, BCA, BBA, Msc. (ETC) 2nd, 4th & 6th Sem(Reg/Back)(2015-2016)	3rd week of Feb-16	2nd week of Apr-16	1st week of Apr-16	Last week of July-16
5.	MSc. ETC 7th Sem	2nd week of Nov-15	2nd week of Dec-15	Last week of Dec-15	Last week of March-16
6.	MSc. ETC 8th Sem	3rd week of Feb-16	3rd week of March-16	1st week of Apr-16	Last week of July-16

Placement Record during 2015-2016

Sl.No.	Name	Company Name	Placement Location
01.	Santosh Kumar Dash	Quintus Labs Pvt. Ltd.	Bengaluru
02.	Sumit Kumar Behera	Flat World Solutions Pvt.Ltd.	Bengaluru
03.	Dipika Rani Das	Smart Coin Financial Pvt.Ltd.	Bengaluru
04.	Baisakhi Nanda	Smart Coin Financial Pvt.Ltd.	Bengaluru
05.	Sibaji Khotai	Posidex Pvt.Ltd.	Hyderabad
06.	Deepak Sabat	Avontix Solutions Pvt.Ltd.	Hyderabad
07.	Suprava Sahu	DXC Technology	Bengaluru
08.	Sibani Tripathy	Posidex Pvt.Ltd.	Hyderabad
09.	Smarnika Acharya	SNM Enterprise Solution	Hyderabad
10.	Manasmita Acharya	Diyotta Pvt.Ltd.	Hyderabad
11.	Sagar Ch. Gouda	Virtusa Pvt.Ltd.	Hyderabad
12.	Alok Torai	Techsoware Pvt.Ltd.	Hyderabad

Placement Record during 2015-2016