The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2013 to June 30, 2014)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

KHALLIKOTE AUTONOMOUS COLLEGE

1.2 Address Line 1

KHALLIKOTE COLLEGE ROAD

Address Line 2

City/Town

BERHAMPUR

State

ODISHA

Pin Code

760001

Institution e-mail address

kkcprincipal@gmail.com

Contact Nos.

0680-2229667

Name of the Head of the Institution:

Dr Radhanath Rath

Tel. No. with STD Code:

0680-2229667

Mobile

9437091860

Name of the IQAC Co-ordinator:

Dr. Mamata Mohapatra

Mobile:

94374 09338

IQAC e-mail address:

iqackkac@gmail.com.

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

ORCOGN10468

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

Not available /16.09.2003

1.5 Website address:

www.khallikotecollege.org

Web-link of the AQAR:

http://www.khallikotecollege.org./AQAR2015-16

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+		2003	2008
2	2nd Cycle			2016	2021
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

26/04/2013

1.8 AQAR for the year *(for example 2010-11)*

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR 2010-2011   Submitted to NAAC (16/08/2014)
   ii. AQAR 2011-2012
   iii. AQAR 2012-2013
   iv. AQAR 2013-2014
   v.   AQAR 2014-2015

1.10 Institutional Status

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [√]   No [ ]

Regulatory Agency approved Institution   Yes [√]   No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

               Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [√]   UGC 12B [√]

              Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√]   Science [√] Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [√]

Others   (Specify) | . BBA , BCA , MFC , ETC, MCA, MBA, B.ED and BIOTECHNOLOGY |

1.12 Name of the Affiliating University *(for the Colleges)* | Khallikote University, Berhampur , Odisha |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

                                        (**DBT- 2008-2013**)

Autonomy by State/Central Govt. / University | STATE |

University with Potential for Excellence [ ]   UGC-CPE | √ (2006-2010) |

DST Star Scheme	√	UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (*Specify*)	
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1 No. of Teachers   09

2.2 No. of Administrative/Technical staff   02

2.3 No. of students   01

2.4 No. of Management representatives   Nil

2.5 No. of Alumni   04

2. 6 No. of any other stakeholder and
      community representatives   Nil

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts   01

2.9 Total No. of members   18

2.10 No. of IQAC meetings held   06

2.11 No. of meetings with various stakeholders: No.   01   Faculty   08

          Non-Teaching Staff Students   01   Alumni   01   Others   01

2.12 Has IQAC received any funding from UGC during the year?   Yes √   No √

          If yes, mention the amount   Nil

2.13 Seminars and Conferences (only quality related)

 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 06 | International | | National | | State | | Institution Level | 06

 (ii) Themes | CBCS and New Education Policy 2016.

2.14 Significant Activities and contributions made by IQAC

1. Placement facility and Career Counselling for Students.

2. Proposal for Bio-toilet Complex.

3. Wi-Fi Campus.

4. Modernization of library facilities.

5. Introduction of CBCS.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

No	Plan of Action	Achievements
1.	To make Lady students undergo self defense training	Self Defense classes are being held by experts for Lady students regularily.
2.	Encouragement of students to attend various camps	Students attended in large numbers in the camps of NSS, NCC and Rovers.
3.	Encourgement of students to participate in District level and State level competitions	Students attended various meets with success in different activities.

 Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   Yes | √ | No | |

 Management | | Syndicate | | Any other body | |

Provide the details of the action taken

At First the action plan was approved by the principal for organising different activities of the college.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	15		5	
UG	18		4	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	33		9	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (**Core &elective option**)
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	40
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni √   Parents √   Employers ☐ Students √
(On all aspects)

Mode of feedback   :   ☐ Online   ☐ Manual   √ Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The CBCS syllabus was prepared taking the model syllabus prepared by DHE, Government of Odisha.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> PG in Philosophy

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
44	23	21	Nil	na

2.2 No. of permanent faculty with Ph.D. 28

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
23	43	21	11	0	0				

2.4 No. of Guest and Visiting faculty and Temporary faculty 32

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	13	30
Presented papers	Nil	10	26
Resource Persons	Nil	5	3

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Availability of Smart Class room for Power Point Presentation of various meetings.

- Using language lab to enhance communicative skills.

- Avalabilty of Communication Lab.

- Availability of LCD projectors and interactive boards in departmental seminars

- Seminar/Conference Hall in PG departments with Audio-Visual equipments

2.7 Total No. of actual teaching days
     during this academic year 251

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the UGC guidelines for constituent colleges under Controller of Examination.

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

49 72 72

2.10. Average percentage of attendance of students

89.1%

2.11. Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total No. Of students appeared	Total No. Of students passed	Distinction	DIVISION			Pass %
				I	II	III	
UG ARTS	440	349	239	191	142	16	79.32
UG SCIENCE	206	178	144	170	08	NIL	86.41
UG COMMERCE	283	249	224	204	45	NIL	87.99

				GRADES					Pass %
				O	E	A	B	C	
PG ARTS	177	157		Nil	03	45	71	28	88.70
PG SCIENCE	128	122		NIL	30	71	30	Nil	95.13
PG COMMERCE	39	38			08	19	08	03	97.43
M.Phil.	12	12							100.00

Self-Financing Courses				DIVISION			Pass %
				1ST	2ND	3RD	
MCA	28	25		22	03		89.29
MFC/MBA	48	46		45	01	NIL	95.83
M.SC.(BT)	22	21		21			95.45

I.M.SC.(ETC)							
B.Sc.(ETC)	45	41		40	01		91.11
BBA	59	49		33	16	NIL	83.05

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC proposed for a departmental monitoring committee usually meet with the principal regarding the students academic problems. The inferences are processed in the form of remedial classes.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	06
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	01
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	Nil	NIL	Nil
Technical Staff	30	Nil	NIL	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Availability of PROQUEST, N-LIST, e-Library for reference.
- college, recently Wi-Fi is proposed in the campus.
- Permission granted to teachers to present papers in international, national and state level seminars and conferences.
- Faculties are encouraged to apply for Major Research Project to UGC.
- Availability of well furnished laboratories, scientific instruments to perform the experiments.

3.2   Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		-	-	-
Outlay in Rs. Lakhs		-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	03	08	04
Non-Peer Review Journals	01	03	01
e-Journals	06	05	NIL
Conference proceedings	00	06	NIL

3.5 Details on Impact factor of publications:

Range | 1-2 | Average | √ | h-index | 3 | Nos. in SCOPUS | 8 |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				NIL

3.7 No. of books published   i) With ISBN No. | NIL | Chapters in Edited Books | |

ii) Without ISBN No. | NIL | | |

3.8 No. of University Departments receiving funds from

UGC-SAP | | CAS | | DST-FIST | |

DPE | | DBT Scheme/funds | |

3.9 For colleges   Autonomy [√]   CPE [√]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy   [NIL]

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	06	NIL
Sponsoring agencies	NIL	NIL	UGC	NIL	IQAC/College

3.12 No. of faculty served as experts, chairpersons or resource persons   [12]

3.13 No. of collaborations   International [Nil]   National [Nil]   Any other [Nil]

3.14 No. of linkages created during this year   [NIL]

3.15 Total budget for research for current year in lakhs :

From funding agency [NIL]   From Management of University/College [NIL]

Total [NIL]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	NIL
	Granted	
Commercialised	Applied	NIL
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	District	College
NIL				01		

3.18 No. of faculty from the Institution who are Ph. D. Guides [07]
and students registered under them [23]

3.19 No. of Ph.D. awarded by faculty from the Institution   [ ]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [ ]

3.21 No. of students Participated in NSS events: (N SAHU, G SABAT)

University level	00	State level	05
National level	00	International level	00

3.22 No. of students participated in NCC events: (S KUND, J BISOYI)

University level	00	State level	37
National level	29	International level	00

3.23 No. of Awards won in NSS:

University level	00	State level	03
National level	00	International level	00

3.24 No. of Awards won in NCC:

University level	00	State level	20
National level	18	International level	00

3.25 No. of Extension activities organized

University forum [ ]   College forum [ ]

NCC [20]   NSS [7]   Any other [3]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

(1) Campus Cleaning and plantation programme by NCC,NSS volunteers

(2) Swaccha Bharat Avijan was organized in the campus and Gopalpur on sea.

(3) Health camp organised by Red Cross Society of the college.

(4) Self defense programme was carried out.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	22.6 acres	20 acres	Govt.of Odisha	42.6 acres
Class rooms	50	Nil		50
Laboratories	30	Nil		30
Seminar Halls	10	01		11
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	01	Nil		01
Value of the equipment purchased during the year (Rs. in Lakhs)	1500000	Nil		1500000
Others SMART CLASSROOM	01	Nil		01

4.2 Computerization of administration and library

(1)Library automation for students use is completed. Others is in progress. (2) Skill development function is operative with ICT infrastructure.(3) Language lab being made operative mode.(4) Computer lab are being connected to wi-fi network.(5) Purchase of more computers for…

4.3 Library services(Add books purchase in 2015-16 data from library)

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	136413	Rs.30000	103	Rs.30000	136516	
Reference Books	Nil		Nil		Nil	
e-Books	Nil		Nil		Nil	
Journals	17984	Rs.36555	142	Rs.36555	18127	
e-Journals	Nil		Nil		Nil	
Digital Database	Nil		Nil		Nil	
CD & Video	Nil		Nil		Nil	
Others (specify)	Nil		Nil		Nil	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	123	06	20	16	02	03	22	-
Added	49	02	03	01	Nil	00	Nil	-
Total	172	08	23	17	02l	03	22	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Computer Lab with Internet facility, Wi-Fi facility
Internet connectivity terminals for teachers
e-despacth for administration
e-admission for students
HRMS
e-schlorship for students

4.6 Amount spent on maintenance in lakhs:

i) ICT — Nil

ii) Campus Infrastructure and facilities — Nil

iii) Equipments — Nil

iv) Others — Nil

Total: Nil

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Organising remedial classes for weak students.
Conducting seminars ans workshops for students.
Group discussions
Monitoring and evaluation of the status of student placement.
Regualr practical classes.
Debates and essay competitions
Campus placement cell for placement of students while studying.
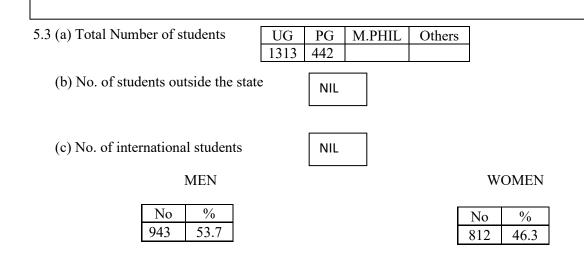Organising various competitions like essay, debates, poster and quiz etc.

5.2 Efforts made by the institution for tracking the progression

(1) Arranging formal or informal get-togethers.

(2) Filing of Student profile in concerned departments

(3) Maintaining healthy teacher-student relationship during course period

(4) Evaluation of seminars and assignments in connection with curriculum

(5) Keeping personal contacts with passed out students to understand their progression.

5.3 (a) Total Number of students

UG	PG	M.PHIL	Others
1313	442		

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

MEN			WOMEN	

No	%
943	53.7

No	%
812	46.3

Last Year						This Year					
General	SC	ST	OB	Physically	Total	General	SC	ST	OBC	Physically	Total

			C	Challenged						Challenged	
						1028	311	257	132	27	1755

Demand ratio   1:1.54   Dropout % NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

NIL

5.5 No. of students qualified in these examinations

NET [NIL]   SET/SLET [NIL]   GATE [NIL]   CAT [NIL]

IAS/IPS etc [NIL]   State PSC [NIL]   UPSC [NIL]   Others [NIL]

5.6 Details of student counselling and career guidance

Soft skill placement training and career counselling classes were taken for 40 hrs by Mrs Sanjukta Mohaptra.

No. of students benefitted   [14]

5.7 Details of campus placement: **attached separately**

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	14

5.8 Details of gender sensitization programmes

Not carried out

5.9 Students Activities

  5.9.1   No. of students participated in Sports, Games and other events

State/ University level [53]   National level [Nil]   International level [Nil]

No. of students participated in cultural events

State/ University level [14]   National level [Nil]   International level [Nil]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level [1]   National level [Nil]   International level [Nil]

Cultural: State/ University level [4]   National level [Nil]   International level [Nil]

5.10 Scholarships and Financial Support

Sl.No.	Types of Schlorship	No.s of Schlorship	Total amount of schlorship in Rs.	Remarks
1	SC-Fresh	221		Scholarship amounts are directly transferred to the beneficiary accounts.
2	SC-Renewal	377		
3	ST-Fresh	181		
4	ST-Renewal	177		
5	e-Medhabruti	287		
7	OBC-Fresh	274		
8	OBC-Renewal	825		
9	Banisree	027		

5.11   Student organised / initiatives

Fairs   : State/ University level [NIL]   National level [NIL]   International level [NIL]

Exhibition: State/ University level [NIL]   National level [NIL]   International level [NIL]

5.12   No. of social initiatives undertaken by the students   [Nil]

5.13 Major grievances of students (if any) redressed:
10. Lack of recreational facilities for students

1. Non functional canteen
2. Cleanliness of college campus due to staff shortage
3. Lack of medical facilities and absence of any medical staff in the college
4. Lack of green zone in the college campus
5. Improper drinking water facilities.
6. Unavailability for counselling for NET ,GATE, UPSC,OPSC and other   examinations

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Khallikote Autonomous College, Berhampur, Odisha is one of the oldest educational institutions of India. It started as a school in Berhampur in 1856 and later on was converted to Native College in 1878, the present name Khallikote College was conferred on it in 1893 in token of the good gesture shown by the Raja of Khallikote who donated 16.5 Acres of land. Degree classes in Arts and Science began in 1944. Post graduate courses in Chemistry, Commerce and Mathematics departments started from 1963 and in other subjects in subsequent years under affiliation to Berhampur University. The Autonomous status was conferred to it in 1990.

The college has been accredited by NAAC, Bangalore with B^{+} grade in the year **2003**. In May 2006 the College has been accorded the status of CPE College with Potential of Excellence by the UGC. The college has also selected by DBT, New Delhi in **2008-2009** for Star College Scheme.

The College at present has 18 departments out of which P.G. teaching facilities are available in 15. It runs 07 Self-Financing Courses along with the traditional courses. M.Phil. Courses in 15 subjects are also available. The College has been accorded the status of CPE by UGC recently in May **2006**.

As on to-day the College is catering to the needs of around 5,000 students hailing from 07 southern districts of Orissa.

VISION

• Entire campus be GREEN ZONE – Pollution free zone.

• Emphasis is laid on e-Learning, visual learning and hands on experience.

• Laboratory facilities for investigations are to be equipped with state of the art equipments.

• Student mentorship

• The entire campus be Wi-Fi enabled apart from LAN.

• Well stocked and well maintained library facility

• Biometric attendance management system for faculty, student and non teaching staff
• Comfortable hostel and staff quarters

• Good sports facilities both indoor and outdoor

• CCTV facility within the campus

• Auditorium with international standards for hosting conferences and workshops

• e- Governance, Digital library, Wi-Fi Campus and automation of examination and admission

Our mission is to make our college a citadel of higher education. We cherish a dream to open up new avenues to make our students disciplined, self-confident and self-reliant. We believe in value-based education with flexibility of vision to cope up with the newer challenges of globalized world in the best of spirits.

Mission

Our mission is to become an ideal institution by and for the students, faculty and the general public. Our vision is to achieve global leadership of excellence in education and research by prioritizing our values, namely integrity, transparency, quality, team work, execution with passion and human touch and working towards national development. The college envisions a student centric, goal-oriented holistic education to all the aspiring students without regard to caste, creed etc and particularly to economically and socially backward learners to meet the challenges of a rapidly evolving society. Our Institution is indeed an Institution with unmatched commitment to the pursuit of academic excellence, social responsibility and national development. Our mission is to become the most preferred institution of students, faculty and the general public. The mission of the institution is:

• To equip and empower students with relevant knowledge, competence and creativity to face global challenges.

• To achieve innovations in teaching-learning, research and extension activities to realize national goals, including the adoption and promotion of knowledge output for human development.

• To promote women's education.

- To facilitate optimum use of human and limited infrastructural facilities available for quality sustenance and improvement.
- To promote participation of all the stakeholders in the development of the College.
- To promote and practise inclusive growth.
- To create awareness of human rights, value system, culture, heritage, scientific temper and environment this is sustainable.

These are communicated through the official website of the College at *www.khallikote college.org,* the College *prospectus* published every year at the time of admission, and through various meetings with the students, staff and other stakeholders (Teachers' Council, Non-Teaching Staff Association, Students' Union, Parents, Alumni).

6.2 Does the Institution has a management Information System

> Yes and maintained by Student Admission Management Systems(SAMS).

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1   Curriculum Development

> We have our Board of Studies which reviews the quality of curriculum every year.

    6.3.2   Teaching and Learning

> - Extensive use of ICT in for classroom teaching
> - Encouraging Commerce students to evaluate business related articles.
> - Encouraging Seminars and Power Point Presentations by students.
> - Giving individual attention during Practical classes.

    6.3.3   Examination and Evaluation

> Periodical examinations and semesters are conducted.
> Two internal tests are conducted and based on performance, marks are awarded.
> In addition to this, students progress is assessed through assignments, paper presentation, seminars, viva-voce and group discussion.

6.3.4 Research and Development

> The college encourages the teaching faculty to pursue Research work. Special consideration is given to staff members.

> Student Research Projects are made mandatory in some subjects.

> Paper presentation for students is made an integral part of Seminars/ Conferences conducted by the college.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Planning to make automation of the library

- Computers and internet facilities to all departments

- Installation of CCTV at selected places

- Planning a multipurpose building to support the existing infrastructure

- All laboratories are furnished with required equipments

6.3.6 Human Resource Management

- HRMS salary pay roll for all employees

- Seminars and fundamental classes

- Establishment of language lab

- Teaching communicative English

- E-despatch, e-admission and e-scholarship

6.3.7 Faculty and Staff recruitment

By the government as per UGC guidelines

6.3.8 Industry Interaction / Collaboration

UGC assisted Community college with vocational skills

6.3.9   Admission of Students

E- admission with government guidelines

6.4 Welfare schemes for

Teaching	Pension and gratuity
Non teaching	Pension and gratuity
Students	e- scholarship

6.5 Total corpus fund generated

No Fund

6.6 Whether annual financial audit has been done   Yes   Yes   No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	yes
Administrative			Yes	yes

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes   Yes   No

For PG Programmes   Yes   Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Updating the examination and valuation by the help of college examination committee and taking the advice of experts from affiliated universities.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

1. The proposal of extension of Autonomy was routed through the Director, CDC of the affiliated university for forwarding UGC, New Delhi.
2. The university nominates the subject experts to the Board of Studies and academic council to provide their views in academic matters.

6.11 Activities and support from the Alumni Association

> 1. Alumini are there in Board of Studies to guide us for prepartion of syllabus.
> 2. Annual meeting of alumini was held perneally.

6.12 Activities and support from the Parent – Teacher Association

> Parent –Teacher association was there.

6.13 Development programmes for support staff

- Computer Training
- Account Training
- Training for HRMS
- E-despatching

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Botanical garden
- All staff members and students are advised to come to campus by using bicycle at least once a week.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Power Point mode of teaching
- Decentralisation of administration
- Equal distribution of co-curricular activities
- Quick and efficient decision making
- Introduction of e-despatch
- Stress on teaching fundamentals and communicative skills
- counselling and remedial services

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the B

- Automation of library. accounts, establishment and examination

- Preparation for NAAC accreditation and extension of autonomy

- online web based Alumni

- Computerisation of all laboratories

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Curriculum Quality

2. Curriculum for Learners with different learning abilities.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- **E-WASTE MANAGEMENT**

- **CAMPUS CLEANING PROGRAMME**

7.5 Whether environmental audit was conducted?   Yes | YES | No | |

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

SWOC ANALYSIS

STRENGTH:

- It caters to the need of wide diversity of students of South Odisha and state being the oldest government autonomous college.

- It has 17 UG and 15 PG courses along with research facilities for M.Phil and Ph.D Scholars.

- The laboratory facilities and library facilities are one of the best resources available in college.

- ICT facility, Transparent Examination System and Continuous Evaluation of students.

- Locational advantage and experienced teaching faculty.

WEAKNESS:

- Sharing of Infrastructure with Junior College and Loss of teaching days due to CHSE examination and Central Valuation for three months(March to May)

- Student -teacher ratio is 40 :01 as per sanctioned strength and 80:01 as per faculty available. The workload and student strength requires a minimum of 150 teaching faculty.

- Campus area is inadequate.

- Large vacancy in Supporting staff .

- Maintenance of old buildings and other infrastructure.

OPPORTUNITIES:

- The institution is in urban area and a big city of the state.
- Strategic priorities and initiatives to enhance faculty excellence.
- Admissions on merit basis and their merit can be used for communication links with all institutions of the country.
- To create a model university catering quality education to the students in the state.

THREATS:

- If the college does not get proper infrastructure the good students can move to neighbouring states.
- Competitive ability may decline if student does not get proper facilities.
- Improving employability of graduates.

8. **Plans of institution for next year:**

- Automation of library. accounts, establishment and examination

- Preparation for NAAC accreditation and extension of autonomy

- staff and student seminar

- construction of a multipurpose main gate

- construction of a multipurpose building with all modern classroom facilities

- Revision of PG syllabus

Name : *Dr.Mamata Mohapatra*   Name: *Dr.R.N.Rath*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Academic Calender as stated in section 2.15

Tentative Examination Schedule (Semester Pattern) for the session 2016-17

SI No.	Name of the Exam.	Filling of Forms	Theory Exam.	Practical Exam.	Date of Result Publication
1.	UG 1st Sem.(Reg/Back)(2016-2017)	Last week of Oct-16	3rd week of Dec-16	1st week of Jan-17	Last Week of Jan-17
2.	UG 2nd Sem.(Reg/Back)(2016-2017)	2nd week of Feb-17	1st week of Apr-17	3rd week of Apr-17	Last week of Apr-17
3.	UG 3rd Sem.(Reg/Back)(2016-2017)	Last week of Sept-16	1st week of Dec-16	1st week of Jan-17	Last week of Jan-17
4.	UG 4th Sem.(Reg/Back)(2016-2017)	1st week of Feb-17	2nd week of March-17	Last week of March-17	Last week of March-17
5.	UG 5th Sem.(Reg/Back)(2016-2017)	3rd week of Sept-17	3rd week of Nov-17	1st week of Jan-17	Last week of Jan-17
6.	UG 6th Sem.(Reg/Back)(2016-2017)	3rd week of Jan-17	2nd week of March-17	Last week of March-17	2nd week of May-17
7.	PG 1st Sem.(Reg/Back)(2016-2017)	Last week of Oct-16	3rd week of Dec-16	1st week of Jan-17	Last week of Feb-17
8.	PG 2nd Sem.(Reg/Back)(2016-2017)	2nd week of Feb-17	1st week of Apr-17	3rd week of Apr-17	1st week of July-17
9.	PG 3rd Sem.(Reg/Back)(2016-2017)	3rd week of Oct-16	1st week of Dec-16	1st week of Dec-17	2nd week of Feb-17
10.	PG 4th Sem.(Reg/Back)(2016-2017)	1st week of Feb-17	3rd week of March-17	2nd week of Apr-17	3rd week of July-17
11.	M.Phil. 1st Sem.	1st week of Apr-17	1st week of July-17	-----	-----
12.	M.Phil. 2nd Sem.	3rd week of Aug-17	-----	-----	-----

Tentative Examination Schedule (Self Financing Courses) for the session 2016-17

SI No.	Name of the Exam.	Filling of Forms	Theory Exam.	Practical Exam.	Date of Result Publication
1.	MSc BT, MFC 1st & 3rd(Reg/Back)(2016-2017)	3rd week of Oct-16	Last week of Dec-16	Last week of Dec-16	3rd Week of March-17
2.	MCA,BCA,BBA, MSc. 1st, 3rd &5th Sem(Reg/Back)(2016-2017)	3rd week of Oct-16	1st week of Dec-16	Last week of Dec-16	3rd week of March-17
3.	MSc.(BT) % MFC 2nd, &4th Sem (Reg/Back)(2016-2017)	2nd week of Feb-17	2nd week of March-17	1st week of Apr-17	Last week of July-17
4.	MCA, BCA, BBA, Msc. (ETC) 2nd, 4th & 6th Sem(Reg/Back)(2016-2017)	3rd week of Feb-17	2nd week of Apr-17	1st week of Apr-17	Last week of July-17
5.	MSc. ETC 7th Sem	2nd week of Nov-16	2nd week of Dec-16	Last week of Dec-16	Last week of March-17

| 6. | MSc. ETC 8th Sem | 3rd week of Feb-17 | 3rd week of March-17 | 1st week of Apr-17 | Last week of July-17 |

Placement Record during 2016-2017

Sl.No.	Name	Company Name	Placement Location
01.	Manasmita Dash	Microland.	Bengaluru
02.	Prakash Nanda Panda	TCS.	Bhubaneswar
03.	Sonali Panigrahy	Wipro	Chennai
04.	Sonupriya Behera	Cognizent	Nasik
05.	Mahroj Iqbal	Valuelabse	Hyderabad
06.	JMS Prava	Smart Edge Software Pvt Ltd	Hyderabad
07.	Bhagaban Reddy	DXC Technology	Bengaluru
08.	Suman Panigrahy	Teaching Profession	Berhampur
09.	A Satyapriya Patra	Teaching Profession	Berhampur
10.	Maheswar Nayak	Oditek	Bhubaneswar
11.	Smrutimayee Panda	Teaching Profession	Berhampur
12.	Deviprasad Dora	Oditek	Bhubaneswar
13	Kumari Pritirekha	Strat Appsa	Hyderabad
14	Sandhya Rani Dash	Strat Appsa	Hyderabad

Placement Record during 2015-2016