

**OFFICE OF THE REGISTRAR
KHALLIKOTE UNITARY UNIVERSITY, BERHAMPUR, GANAJM,
760001**

No. 300

Date. 14/02/23

TENDER CALL NOTICE

Sealed quotations are invited from eligible and registered firms (Preferably from outside state) to print the original mark sheet , certificate along with other documents, stationeries and 32 (thirty two page) answer book. The firms must possess valid GSTIN and a proven track record in similar assignments. The detailed terms and conditions with sample copies of forms and answer books can be obtained from the website www.kuu.ac.in The last date of submission is 03.03.2023 upto 5.00 PM either by registered post or speed post.

Short listed bidders shall be intimated for a demo regarding the security features and other confidential features of original certificate.

The undersigned reserves the right to cancel the tender in full of parts at any time, without assigning any reason thereof.


Registrar

Khallikote Unitary University, Berhampur



Main Answer Book Sl. No. : 29631

KHALLIKOTE UNITARY UNIVERSITY, BERHAMPUR

UG/PG/M. Phil / SF

UG/PG/M. Phil / SF

Put ✓										
Exams.	S-I	S-II	S-III	S-IV	S-V	S-VI	S-VII	S-VIII	S-IX	S-X

Put ✓										
Exams.	S-I	S-II	S-III	S-IV	S-V	S-VI	S-VII	S-VIII	S-IX	S-X

2 0

2 0

Subject: Paper/Sem.: DD MM YY

Subject: Paper/Sem.: DD MM YY

RollNo.

Regd. No.

Signature of Invigilator

Code No. (Office use)

Controller of Examinations

Code No. (Office use)

: IMPORTANT INSTRUCTION TO THE CANDIDATE

1. Write correctly the Roll Number and Registration Number.
2. Write the Question Number or the Paper with bit such as Q. No. 1 or Q. No. 2a etc. Correctly well within the left hand margin.
3. Leave a space of at least 1/2 inches between the answers.
4. Putting any symbol deliberately anywhere in the answer book shall be viewed seriously.
5. Infringement of any of the rules by the candidate printed above and/or on the inner cover will be punished with expulsion from the examination hall and such further penalties as the authority may deem fit to impose.
6. For further instructions and rules see overleaf.

: FOR EXAMINER :

Please mention the question number and put the marks awarded only at the upper margin of the last page of each answer.

Full Marks :

Total Marks Awarded in words :

Tens

Ones

Q. No. Marks Awarded

1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>
4	<input type="text"/>
5	<input type="text"/>
6	<input type="text"/>
7	<input type="text"/>
8	<input type="text"/>
9	<input type="text"/>
10	<input type="text"/>

Total :

Rounded off

Verified by me.

Scrutinised by me.

Certified that I have valued the script and posted the marks correctly.

Signature of Chief Examiner

Signature of Scrutiniser

Full Signature of Examiner

: INSTRUCTIONS FOR THE CANDIDATES :

1. The examination will continue from day to day as per the examination programme already notified.
2. Candidates suffering from any disease which would render their presence in the examination hall undesirable in the interests of other candidates will not be allowed to enter the examination hall.
3. The doors of the examination hall will be opened half an hour before the examination starts on the first day and Fifteen minutes before on other days. A seat with the same number on his/her admission card assigned to each candidate will be provided and he/she should be in his/her seat five minutes before the examination begins. Candidates arriving after the examination has started will not be admitted except with special permission of the Superintendent. This permission will in no case be given to a candidate who is more than half an hour late.
4. Candidates should bring their own pens and mathematical instruments. No book or papers printed or manuscript, other than their admission card should be taken into the examination centre. Candidates should not have in their possession while in the hall any books or paper printed or manuscript even if they are unconnected with subject of the examination except their admission card, connected question paper, answer books, graph sheets etc. as are provided by the centre for the examination being held at the time. Logarithm tables shall be provided by the centre for mathematical calculations. Calculators or Mobile Phones shall not be allowed.
5. Candidates should not misbehave with any Officer connected with the conduct of the examination in the examination hall or in the premises of the examination centre.
6. Candidates are not allowed to leave the hall until an hour after the examination starts. They should not leave their seats until they submitted their answer books to an invigilator. Answer books should not be left behind on the desk. No candidate will be allowed to re-enter the examination hall after once quitting it. In case of urgent need however a candidate may be permitted by the Senior Invigilator to leave the hall temporarily under special supervision.
7. Candidates are not permitted to talk to each other in the examination hall. No one should receive help from or assist another in any manner.
8. A candidate should write the Roll Number and such other distinguishing marks as are given to him/her on the admission card only at the space provided on the answer book and should on no account write anywhere in his/her answer book, his/her own Name or Roll Number or the name of college or anything else that is not strictly connected with the answer to the question given. Furnishing false Roll Number on the cover page is a serious offence and no answer book without the candidate's Roll Number clearly written on the outside will be examined. The results of the candidate who shall be found to have written his/her Name/Roll Number, College/any identifying mark will be cancelled.
9. Candidates should not, while in the examination hall, write anything on the question papers or blotting paper nor should they take out of the hall any paper other than the question papers. In case a candidate intends to change the ink or pen he/she should take the permission of the invigilator and his/her signature on the answer book.
10. Candidates should note that their answer shall be valued from the beginning of the answer book serially without omitting any answer in the requisite number of optional question are covered. Answer to compulsory questions will be examined in any case. Answer to optional questions of any beyond the requisite number shall not be valued.
11. A candidate wishing to say anything should stand-up at his/her seat and remain standing until the invigilator come to the candidate. He/she should on no account leave his/her seat or make any noise to call the invigilator's attention to him/her.
12. Persons unconnected with the conduct of the examination, whether relations of candidates or otherwise shall not be allowed to examination hall.
13. Candidates are required to sign on prescribed proforma provided by the Centre Superintendent.
14. Candidates are required to bring their Identity Cards along with the Admission Card to the examination hall and produce the same on demand.
15. The examinations shall be conducted strictly according to the Orissa Conduct of Examinations Act, 1988.

For Examiner only }
Space for
Question No.
and
Marks awarded }



KHALLIKOTE UNITARY UNIVERSITY

A large rectangular area with horizontal blue lines, intended for writing answers or providing details.

For Examiner only
Space for
Question No.
and
Marks awarded



A large rectangular area with horizontal blue lines, intended for writing the question number and marks awarded. The lines are evenly spaced and cover most of the page's width.

TERMS AND CONDITIONS

1. The firm must have 03 (three) years of experience in relevant work.
 2. The firm should have minimum 03 (three) years of experience in the relevant field in at least in three Universities or Autonomous Colleges.
 3. The firm should have GST certificate (if applicable).
 4. The database is the sole property of this University and provision must be made to make available at the disposal of the University.
 5. There shall be an MOU between first party (University) and 2nd party (the proprietor/owner of the firm) which shall be renewed every year.
 6. The contract is for 2/3 years which needs to be renewed in every year depending on satisfactory performance of the firm.
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