



**OFFICE OF THE REGISTRAR**  
**KHALLIKOTE UNITARY UNIVERSITY; BERHAMPUR.**  
**PIN CODE- 760 001, GANJAM, ODISHA**

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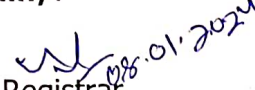
No. 42

Date: 08/01/24

**QUOTATION CALL NOTICE**

Sealed quotations are invited from registered firms/authorized dealers having IT, PAN and up-to-date GSTN registration towards supply of following items; **1) All-in-One Computers, 2) Books, 3) Electronic Items, 4) Furniture & 5) AMC for various electronic items etc.**

For details visit our University website <https://kuu.ac.in/>.

  
Registrar

Khallikote Unitary University, Berhampur

Memo No. 43 / Date: 08/01/24

1. Copy forwarded to the Coordinator, MCA/ Coordinator, MO COLLEGE ABHIJAN/ HoD, Department of Commerce/ OIC, Central Library for information and necessary action.
2. Copy forwarded to the Chairperson, PG Council for information.
3. Copy forwarded to the COF/ Accounts Section for information and necessary action.
4. Copy forwarded to the OIC, Website for information & necessary action.
5. Copy forwarded to PS to Vice Chancellor/ PA to Registrar for information.

  
Registrar

Khallikote Unitary University, Berhampur



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**QUOTATION CALL NOTICE FOR SUPPLYING OF FURNITURE**

Sealed quotations are invited from registered firms/authorized suppliers/dealers having IT, Pan and up-to-date GSTN registration towards supply of following furniture with models as mentioned against each to the Khallikote Unitary University, Berhampur.

1. Glass fitted Almirah (Godrej/Nilkamal)
2. Book Shelves Glass fitted (Godrej/Nilkamal)
3. Transparent Podium

**(LAST DATE FOR SUBMISSION OF TENDER 24.01.2024 BY 03.00PM)**

**Terms & Conditions:**

1. The Vendor should be exclusively a manufacturer/ dealer/ agent/ authorized distributor of article and should have registered office anywhere in India & should have a show room/ authorized dealer/ authorized partner in Odisha.
2. The Firm shall deposit EMD of Rs. 2,000/- (Rupees Two Thousand) only in the shape of DD drawn in favour of the "Comptroller of Finance, Khallikote Unitary University, Berhampur".
3. For successful Vendors, EMD will be treated as performance security and will be refunded after verification without any interest.
4. The firm shall submit list of reputed organizations/Institutions, where similar orders have been executed, if any. Copy of the Purchase Order awarded from the reputed organizations be provided along with this bid.
5. The firm shall quote indicating item-wise price per unit as per our specification including all taxes, transportation and installation in the given format in '**Annexure-A**' along with the filled in Application Form given in '**Annexure-B**'. The bids with sealed covers duly superscribed "**QUOTATION FOR SUPPLYING OF FURNITURE**" and send the same through **Speed Post/ Registered Post** only.
6. These quotations shall remain in force for the Financial Year 2023-24.
7. Materials in good condition should be delivered at the Central Stores, Khallikote Unitary University, Berhampur- 760001.
8. In case of imported articles, the selected firm will take necessary steps for exemption of Custom Duty etc. at its own risk.

9. Copy of IT of previous three financial years, PAN Card, valid & up-to-date GST Registration Certificate and Audited Financial Statement of previous three financial years must be enclosed with Quotation/Tender Paper.
10. The quoted rates must valid for a minimum period of one year from the date of tender papers.
11. Quotation/Tender, incomplete in any respect, is liable for rejection.
12. The University reserves all the rights to modify the terms & conditions, extension of last date of receipt of Quotation and to accept / negotiate / reject any or all Quotations in full or in part without assigning any reason thereof.
13. Depending on the urgency of the situation, penalty shall be imposed in case of delay in delivery of goods and services.
14. The firm should supply the articles within two weeks from the date of issue of Purchase/Supply Order.
15. Payment shall be made after necessary verification of the goods. Goods and Service providers cannot claim any penalty or interest in case of delay in Payment caused due to verification of the quality and quantity of the Goods by the competent Technical person of the University.
16. If the supplied item is not as per the specifications or damaged (if found during verification) the supplier shall replace the same immediately at his own expenses.
17. The Quotation completed in all respect should reach the undersigned on or before **24.01.2024 by 03.00 pm** through **Speed Post/ Regd. Post only** and the quotation shall be opened on **24.01.2024 at 04.00 pm**.

  
Registrar

Khallikote Unitary University, Berhampur

# QUOTATION FOR SUPPLYING OF FURNITURE

Name and detail address of the Firm: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sl. No.	Items	Size	Price per Unit (in Rs.)	Taxes (Including all @..... %)	Price per Unit (in Rs.) (Including all taxes)
1	Glass fitted Almirah (Godrej/ Nilkamal)	(91W x 54D x 199H) in cm			
2	Book Shelves Glass fitted with 4 Compartment (Godrej/ Nilkamal)	(84W x 33D x 167H) in cm			
3	Clear Transparent Podium	(60W x 18D x 120H) in cm Foot Size 56 cm x 40 cm Top Size 61 cm x 51 cm			

Name and signature of the authorized signatory with seal of the firm



## APPLICATION FORM

Sl. No.	Information Required	Information given
1	Name of the Supplier/Firm	
2	Full Address	
3	Name of the Contact person with Contact number	
4	E-mail address	
5	Date of establishment of the firm	
6	GSTN No. (attach photocopy of certificate)	
7	Bank Account Number (with a copy cancelled cheque)	
8	Name of the Bank	
9	Name of the Bank Branch	
10	IFSC code of Bank	
11	MICR Code of Bank	

Certified that,

1. I/we have read the terms and conditions governing this work of the University and hereby agree to abide by them.
2. The agency (or any of its members) has neither blacklisted by any central or state government organizations or any litigation pending with any of these department or Courts of Law.
3. The information provided by us as above regarding the details of firms is correct and nothing has been concealed. In case of any information is found to be incorrect at later stage, our bids may be summarily rejected.

Name & Authorized signatory with date and seal



**OFFICE OF THE REGISTRAR  
KHALLIKOTE UNITARY UNIVERSITY; BERHAMPUR.  
PIN CODE- 760 001, GANJAM, ODISHA**

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**QUOTATION CALL NOTICE FOR SUPPLY OF BOOKS FOR SEMINAR  
LIBRARY OF COMMERCE DEPARTMENT**

Sealed quotations are invited from registered firms/authorized suppliers/dealers having IT, Pan and up-to-date GSTN registration for supply of books to Seminar Library of Commerce Department of Khallikote Unitary University, Berhampur.

**(LAST DATE FOR SUBMISSION OF TENDER 24.01.2024 BY 03.00PM)**

**Important instructions & terms & conditions:**

1. The Firm shall deposit EMD of Rs. 2,000/- (Rupees Two Thousand) only should be necessarily accompanied with the Bid in form of Demand Draft in favour of the "Comptroller of Finance, Khallikote Unitary University, Berhampur".
2. For successful Vendors, EMD will be treated as performance security and will be refunded only after verification of all Books supplied without any interest. The EMD in respect of unsuccessful firms shall be returned to them without any interest after finalization of tender.
3. The tender should be signed by the Supplier/Vendor or his Authorized representative (his/her full name & status) on every page of the document submitted by them along with seal of the firm/agency concerned.
4. Incomplete and conditional tenders will be rejected. The tenders without EMD or less EMD will liable for rejection.
5. The interested Firms/ Suppliers/ Vendors are advised to submit all tender papers in sealed envelope super scribing **"QUOTATION FOR SEMINAR LIBRARY OF COMMERCE DEPARTMENT"** and send the same through **Speed Post/ Registered Post** only.
6. The firm shall quote indicating book-wise price per unit as per our requirement including all taxes, transportation & by mentioning the discount percentage as per the format given in '**Annexure-A**'.
7. At any point of the time, if any of the documents furnished by the vendors/ suppliers found to be false, it would be deemed to be a breach of terms of contract making the firm concerned liable for legal action besides termination of contract.
8. Tenders should be addressed to the Registrar, Khallikote Unitary University, Berhampur, Ganjam, Odisha-760 001.
9. Any tender received late or after due date and time will be rejected.

10. The firm shall submit the filled in application form '**Annexure-B**', copy of current Income Tax clearance certificate, IT return documents and PAN information with the tender paper.
11. The Quotation completed in all respect should reach the undersigned on or before **24.01.2024 by 03.00 pm** through **Speed Post/ Regd. Post only** and the quotation shall be opened on **24.01.2024 at 04.00 pm**.

#### **Terms & Conditions for Delivery of Books:**

1. Latest edition of books must be delivered.
2. The supplied books should be original printed copy of the publisher and purchased legally through concerned publishers or through authorized distributor/dealer. In no case pirated/remaindered copies or printed through any other despicable mechanism should be supplied.
3. The delivery period is within a week from the date of supply order issued.
4. The delivery date may be extended after obtaining approval from the authority, if the Supplier Vendor request for an extension citing valid reasons.
5. All supply of book should be consigned to the **HoD, Department of Commerce, Khallikote Unitary University, Berhampur, Ganjam, Odisha- 760001** by **speed post parcel/ registered parcel/in person**. However, **the preferred mode of delivery is in person** by hand against duly signed and stamped delivery challan.
6. Intimation relating to the mode of dispatch should be emailed to [registrar@kuu.ac.in](mailto:registrar@kuu.ac.in).

#### **Preparation & Submission of Bills:**

1. The bill should be prepared preferably in the same order as items listed in the purchase order.
2. The supplier should submit the pre-receipted bill in triplicate mentioning the purchase order number, date and delivery challan number and date along with the supporting documents, if any, such as Xerox copy of the publisher's current catalogue price proof duly stamped and signed by the supplier concerned, copy of original import invoices etc.
3. A Certificate should be appended by the book supplier on the body of the bill/back side of the bill (last page) as mentioned in the '**Annexure-C**'.

#### **Processing of Bills:**

If the Books are supplied in good condition as per the Purchase Order complying with all the terms and conditions, the Acquisition section will process the bills and forward the same with in minimum loss of time to the Accounts Section for onward payment processing.



### **Return of Defective Books:**

If a supplied book doesn't confirm to specifications as per supply order or torn or missing or the copy is old or is not in good condition, the Supplier shall replace the same with new one immediately.

### **The Institution reserves the right to:**

- Cancel an order at any time without assigning any reasons thereof.
- Change or modify or amend or substitute any clause in the terms and conditions listed above without assigning any reasons thereof.
- Extension of last date of receipt of Quotation and to accept or reject any/all Quotation in full or in part without assigning any reasons thereof.

### **Legal dispute settlement:**

While the purchaser and the vendor shall make every effort to resolve amicably by direct informal negotiation, even then in any disagreement or dispute arising between them under or in connection with the contract shall be settled under the Court of Law within its jurisdiction at Berhampur, Odisha. The resultant contract will be interpreted under Indian Laws.

  
Registrar

Khallikote Unitary University, Berhampur



## APPLICATION FORM FOR SUPPLY OF BOOKS FOR SEMINAR LIBRARY OF COMMERCE DEPARTMENT

(STRIKE OFF WHICH EVER IS NOT APPLICABLE)

Sl. No.	Information required	Submitted Information
1	Name of the Firm with Detailed address	
2	Contact Number & E-mail ID	
3	Firm Registration No./Date	
4	PAN No.	
5	GST Registration No. (with copy of GST Registration Certificate)	
6	If provided books to any Universities/IITs/NITs/IISERs/ NISERs (if yes, Provide the supportive documents)	
7	Bank Account Number (with a copy cancelled cheque)	
8	Name of the Bank	
9	Name of the Bank Branch	
10	IFSC Code of Bank	
11	MICR Code of Bank	

I/we hereby declare that the particulars given above are correct and complete. If the transaction is delayed or credit is not affected at all for reason of incomplete or incorrect information, the Khallikote Unitary University, Berhampur will not be responsible.

Authorized signatory with date and seal

**Certificate**

1. Books are supplied as per Order No. \_\_\_\_\_ dated \_\_\_\_\_ of the Khallikote Unitary University, Berhampur.
2. Books are supplied in good condition.
3. Books are supplied only latest edition/latest year of publication and are not old edition or remainder titles.
4. Prices of the books are charged correctly in accordance with the Publisher/ Distributor's invoice and as per the recent publisher's catalogue price only.
5. Prices charged in the book bill, if any, found excess later on are subject to recovery from the supplier.
6. Books supplied, if any, found misprint/ damaged/ page missing, are subject to replacement by the supplier.
7. Supplied books, if any, found old edition/ remainder titles later on are subject to replacement by the supplier.
8. The books supplied are not pirated, and if so, are subject to legal action as per rules.
9. There is no Indian edition/publication of all the foreign publication books supplied.

Signature and seal of the book  
supplier

## FOR PG DEPARTMENT OF COMMERCE

Sl. NO.	BOOK NAMES	AUTHOR	Book Title	PUBLISHER	Price	Discount	Amount (including tax, if any)
1	MANAGERIAL ECONOMICS	Varshney R.L., and maheswari K.L	MANAGERIAL ECONOMICS	Sultan Chand & Sons			
		Mishra & Puri	Economics for Management	Himalaya			
		Dwivedi, D.N	MANAGERIAL ECONOMICS	Vikas Publication House			
		Dr. C. B. Gupta	A text Book of Organisational Behaviour	S. Chand			
2	MANAGEMENT CONCEPT AND ORGANISATIONAL BEHAVIOUR	Robbins, Stephen P, and Mary Coulter	Management	Pearson Education			
		Prasad, L.M	Principles of Practice of Management	Sultan Chand & Sons			
		S.C. Gupta	Fundamentals of Statistics	Himalaya			
		S.P. Gupta	Statistical Methods	Sultan Chand & Sons			
3	ADVANCED STATISTICAL ANALYSIS	D. Patri	Business Statistics	Kalyani			
		Aczel, Amir D.	Complete Business Statistics	Mc Graw Hill			
		Jawahar Lal	Advance Management Accounting	S. Chand			
		Lall, B.M., and I.C. Jain	Cost Accounting	Prentice Hall			
4	ACCOUNTING FOR MANAGERIAL DECISION						



		Pandey, I.M	Management Accounting	Vikash				
5	FINANCIAL MANAGEMENT	Chanda P	Financial Management Theory and Practice	Tata McGraw Hill				
		Pandey, I.M	Financial Management	Vikash				
6	BUSINESS ENVIRONMENT	Cherunilam F	International Business Environment	Himalaya				
		Mishra and puri	Economic Environment of Business	Himalaya				
		kotler Phillips, Gray Armstrong and Prafulla Agnihotri	Principles of Marketing	Pearson				
7	MARKETING MANAGEMENT	Kotler Phillips	Marketing Management	PRENTICE HALL				
		Hamton jane	Financial Management and Decision making	PHI				
8	STRATEGIC FINANCIAL MANAGEMENT	De Cenzo , Robins and Verhulst	Human Resource Management	Wiley				
9	HUMAN RESOURCE MANAGEMENT	Gary Dessler, Biju Varkkey	Human Resource Management	Tata McGraw-Hill				
		Singhania, Vinod K. and Monica Singhania	Corporate Tax Planning & Business Tax Procures	Taxmann Publications				
10	TAX PLANNING AND MANAGEMENT	CA G.Sekar	Direct Taxes A Ready Reference	Padhuka Publication				
		P. Subba Rao	International Business Text and Cases	Himalaya				
		Varshney & Bhattacharyya	International Marketing Management	Sultan Chand				
12	INTERNATIONAL BUSINESS AND FINANCE	K. Aswathappa	International Business	Tata McGraw-Hill				



13	SECURITY MARKET OPERATION	Bhalla, V.K. Gordon and Natarajan Prasanna chandra	Fundamentals of Investment Management Financial Markets & Services Investment Analysis and Portfolio Management	S. Chand Himalaya Mc Graw Hill				
14	INVESTMENT & PORTFOLIO MANAGEMENT	Kevin S Shalini Talwar	Portfolio Management Security Analysis & Portfolio Management Research Methodology Methods and techniques	Prentice Hall Cengage Wiley Eastern				
15	RESEARCH METHODOLOGY	Kothary, C.R. Kooper D.R. & Schindler P.S.	Business Research Methods Practical Guide to IND-AS and IFRS	Mc. Grow Hill Bharat Publication				
16	IFRS & IND-AS	CA Kamal Garg Dr. D.S. Rawat, CA Jinender Jain M.Y Khan , P.K Jain	Students Guide to IND-Ass (Converged IFRSs) Financial Management Text Problems and Cases	Taxmann Publications Mc Graw Hill				
17	PROJECT MANAGEMENT AND FINANCING	Prasanna Chandra	Projects-Planing, Analysis, Selection, Financing, Implementation and Review	McGraw Hill				

### FOR UG DEPARTMENT OF COMMERCE

Sl. NO.	BOOK NAMES	AUTHOR	PUBLISHER	Price	Discount	Amount (including tax, if any)
1	Financial Accounting	Dr. R.K. Mittal, Dr. M.R. Bansal, Dr. Sahadev Swain	VK Publication			
		Arulanandam & Raman	Himalaya			
		Jain / Narang	KALYANI			
		Dr. Ashok Sharma	VK Publication			
2	Business Law	Bulchandani, K.R.	Himalaya			
		Garg K.C./Sareen V.K./Sharma M.	KALYANI			
3	Micro Economics	T.R. Jain	VK Publication			
		Chopra P.N.	KALYANI			
		Dr. Sahadev Swain, Sudhansu Sekhar Panda	VK Publication			
4	Cost Accounting	Madegowda, J.	Himalaya			
		Jain / Narang	KALYANI			
		Dr. Ashok Sharma	VK Publication			
5	Corporate Law	Mareshwari, S.N.,	Himalaya			
		Garg/Gupta/Dhingra	KALYANI			

6	Macro & Indian Economy	T.R. Jain	VK Publication					
		Chopra P.N.	KALYANI					
7	Corporate Accounting	Shagun Ahuja, Surinder Kaur Banga, Monika Sharma	VK Publication					
		Arulanandam & Raman	Himalaya					
		Jain / Narang	KALYANI					
8	Income-tax Law and Practice	Mukta Jain, Rakesh Jain	VK Publication					
		Gaur / Narang	KALYANI					
9	Management Principles and Application	R.K. Singla, Ankna Goyal	VK Publication					
		Jena S. K. / Das S. K.	KALYANI					
10	Business Statistics	S.C. Aggarwal	VK Publication					
		Patri / Patri	KALYANI					
		Sanjeet Sharma	VK Publication					
11	GST and Indirect Taxes	Dhingra Joy	KALYANI					
		Saha R.G.	Himalaya					
12	Fundamentals of Data Management	Puneet Kumar	KALYANI					
		Sahadev Swain, Biswo Ranjan Mishra	VK Publication					
13	Management Accounting							



		Sharma / Gupta	KALYANI				
14	Principles of Marketing	Ashok Jain	VK Publication				
		Sharma / Gupta	KALYANI				
15	Computerized Accounting & E-filing of Tax Returns	Rajesh Garg, Sonu Dhull	VK Publication				
		Dey Sanjeeb K. / Panda A.	KALYANI				
16	Fundamentals of Financial Management	Vandana Dangi	VK Publication				
		Sharma / Gupta	KALYANI				
17	Financial Markets, Institutions & Services	Vandana Dangi	VK Publication				
		Gupta S. K.	KALYANI				
18	Financial Statement Analysis & Reporting	Dr. Sahadev Swain, Dr. Biswo Ranjan Mishra	VK Publication				
		Gupta S.K./ Mehera Arun	KALYANI				
19	Auditing and Corporate Governance	Ashok Sharma	VK Publication				
		Das / Das	KALYANI				
20	Business Mathematics	S.C. Aggarwal	VK Publication				
		Patri / Patri	KALYANI				
21	Fundamentals of Corporate Tax Planning	Dr. Sanjeeb Kumar Dey	VK Publication				



		Puri Rajeev/Gour Puja	KALYANI					
22	Business Research Methods	S.C. Aggarwal	VK Publication					
		Swain A.K.P.C	KALYANI					

**AUTHORIZED SIGNATORY WITH SEAL OF THE FIRM**



**OFFICE OF THE REGISTRAR  
KHALLIKOTE UNITARY UNIVERSITY; BERHAMPUR.  
PIN CODE- 760 001, GANJAM, ODISHA**

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**QUOTATION CALL NOTICE FOR SUPPLY OF BOOKS FOR CENTRAL  
LIBRARY**

Sealed quotations are invited from registered firms/authorized suppliers/dealers having IT, Pan and up-to-date GSTN registration for supply of books to Central Library of Khallikote Unitary University, Berhampur.

**(LAST DATE FOR SUBMISSION OF TENDER 24.01.2024 BY 03.00PM)**

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1. The Firm shall deposit EMD of Rs. 2,000/- (Rupees Two Thousand) only should be necessarily accompanied with the Bid in form of Demand Draft in favour of the "Comptroller of Finance, Khallikote Unitary University, Berhampur".
2. For successful Vendors, EMD will be treated as performance security and will be refunded after verification of all Books supplied without any interest. The EMD in respect of unsuccessful firms shall be returned to them without any interest after finalization of tender.
3. The tender should be signed by the Supplier/Vendor or his Authorized representative (his/her full name & status) on every page of the document submitted by them along with seal of the firm/agency concerned.
4. Incomplete and conditional tenders will be rejected. The tenders without EMD or less EMD will liable for rejection.
5. The interested Firms/ Suppliers/ Vendors are advised to submit all tender papers in sealed envelope super scribing **"QUOTATION FOR THE SUPPLY OF BOOKS FOR CENTRAL LIBRARY"** and send the same through **Speed Post/ Registered Post** only.
6. The firm shall quote indicating book-wise price per unit as per our requirement including all taxes, transportation & by mentioning the discount percentage as per the format given in '**Annexure-A**'.
7. At any point of the time, if any of the documents furnished by the vendors/ suppliers found to be false, it would be deemed to be a breach of terms of contract making the firm concerned liable for legal action besides termination of contract.
8. Tenders should be addressed to the Registrar, Khallikote Unitary University, Berhampur, Ganjam, Odisha-760 001.
9. Any tender received late or after due date and time will be rejected.

10. The firm shall submit the filled in application form '**Annexure-B**', copy of current Income Tax clearance certificate, IT return documents and PAN information with the tender paper.
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3. The delivery period is within a week from the date of supply order issued.
4. The delivery date may be extended after obtaining approval from the authority, if the Supplier Vendor request for an extension citing valid reasons.
5. All supply of book should be consigned to the Officer in Charge, Central Library of **Khallikote Unitary University, Berhampur, Ganjam, Odisha- 760001** by **speed post parcel/ registered parcel/in person**. However, **the preferred mode of delivery is in person** by hand against duly signed and stamped delivery challan.
6. Intimation relating to the mode of dispatch should be emailed to [registrar@kuu.ac.in](mailto:registrar@kuu.ac.in).

#### **Preparation & Submission of Bills:**

1. The bill should be prepared preferably in the same order as items listed in the purchase order.
2. The supplier should submit the pre-receipted bill in triplicate mentioning the purchase order number, date and delivery challan number and date along with the supporting documents, if any, such as Xerox copy of the publisher's current catalogue price proof duly stamped and signed by the supplier concerned, copy of original import invoices etc.
3. A Certificate should be appended by the book supplier on the body of the bill/back side of the bill (last page) as mentioned in the '**Annexure-C**'.

#### **Processing of Bills:**

If the Books are supplied in good condition as per the Purchase Order complying with all the terms and conditions, the Acquisition section will process the bills and forward the same with in minimum loss of time to the Accounts Section for onward payment processing.

### **Return of Defective Books:**

If a supplied book doesn't confirm to specifications as per supply order or torn or missing or the copy is old or is not in good condition, the Supplier shall replace the same with new one immediately.

### **The Institution reserves the right to:**

- Cancel an order at any time without assigning any reasons thereof.
- Change or modify or amend or substitute any clause in the terms and conditions listed above without assigning any reasons thereof.
- Extension of last date of receipt of Quotation and to accept or reject any/all Quotation in full or in part without assigning any reasons thereof.

### **Legal dispute settlement:**

While the purchaser and the vendor shall make every effort to resolve amicably by direct informal negotiation, even then in any disagreement or dispute arising between them under or in connection with the contract shall be settled under the Court of Law within its jurisdiction at Berhampur, Odisha. The resultant contract will be interpreted under Indian Laws.

  
Registrar

Khallikote Unitary University, Berhampur



# APPLICATION FORM FOR SUPPLY OF BOOKS FOR CENTRAL LIBRARY

(STRIKE OFF WHICH EVER IS NOT APPLICABLE)

Sl. No.	Information required	Submitted Information
1	Name of the Firm with Detailed address	
2	Contact Number & E-mail ID	
3	Firm Registration No./Date	
4	PAN No.	
5	GST Registration No. (with copy of GST Registration Certificate)	
6	If provided books to any Universities/IITs/NITs/IISERs/ NISERs (if yes, Provide the supportive documents)	
7	Bank Account Number (with a copy cancelled cheque)	
8	Name of the Bank	
9	Name of the Bank Branch	
10	IFSC Code of Bank	
11	MICR Code of Bank	

I/we hereby declare that the particulars given above are correct and complete. If the transaction is delayed or credit is not affected at all for reason of incomplete or incorrect information, the Khallikote Unitary University, Berhampur will not be responsible.

Authorized signatory with date and seal

**Certificate**

1. Books are supplied as per Order No. \_\_\_\_\_ dated \_\_\_\_\_ of the Khallikote Unitary University, Berhampur.
2. Books are supplied in good condition.
3. Books are supplied only latest edition/latest year of publication and are not old edition or remainder titles.
4. Prices of the books are charged correctly in accordance with the Publisher/ Distributor's invoice and as per the recent publisher's catalogue price only.
5. Prices charged in the book bill, if any, found excess later on are subject to recovery from the supplier.
6. Books supplied, if any, found misprint/ damaged/ page missing, are subject to replacement by the supplier.
7. Supplied books, if any, found old edition/ remainder titles later on are subject to replacement by the supplier.
8. The books supplied are not pirated, and if so, are subject to legal action as per rules.
9. There is no Indian edition/publication of all the foreign publication books supplied.

Signature and seal of the book  
supplier

## Annexure-A

Sub.	Sl. No.	Book Name	Author	Publications	Price	Discount	Amount (including tax, if any)
ANTHROPOLOGY	1	Introduction to the primates	Dr. Swinder (2009)	Overseas pressindia pvt. limited			
	2	Fundamental of forensic anthropology	L.L Kiepinge (2006)	John willey& sons , New jersey			
	3	Museum and museology; New horizon	V.P. diwedi and G.N. pant(ED) ,1980	Agamkalaparakashan, Newdelhi			
BOTANY	4	Anatomy of angiosperms	By B.K. Mishra				
	5	Molecular biology	By P.S. verma				
	6	Plant anatomy	By B.P. Pandey				
	7	Cell biology	By Gerald carp				
CHEMISTRY	8	Elementary organic spectroscopy	Y.R. Sharma	Kalyani Publications			
	9	Introduction of spectroscopy	Y.R. Sharma	Kalyani Publications			
	10	Organic spectroscopy	P.S. Kalsi	New age international publication			
	11	Advanced organic chemistry	Jagadambasingh, LD.S Yadab,	Pragatiprakashan.			
	12	Co-ordination chemistry	Ajaikumar	Aaryush education			



13	Organometallic and bio-inorganic chemistry	Ajaikumar	Aaryush education			
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