



**KHALLIKOTE UNITARY UNIVERSITY
BERHAMPUR, GANJAM**

No. 531 / 24

Date: 27/02/24

ADVERTISEMENT

Applications are invited in the prescribed format from the interested retired Govt. /University employees below the age of 65 years having good service records with physical fitness for engagement against the following non-teaching posts on purely temporary basis with consolidated remuneration as per Finance Department Office Memorandum No. 24533/F, dated. 29.09.2022 along with the terms and conditions as enunciated under G.A Department Resolution No.23750/Gen, dated. 27.08.2014.

Sl. No.	Name of the post	No. of posts	Educational Qualification
1	Junior Assistant	01	Degree with Computer Skill.
2	Lab. Asst.-cum-Store Keeper	03 (Botany, Physics, Anthropology)	B.Sc. in concerned subject

The hard copy of the application along with copy of all testimonials (Annexure-A) should reach the undersigned **on or before 12th March, 2024 (05.00 pm) by Speed Post/Registered Post only.**

TERMS AND CONDITIONS OF ENGAGEMENT:

1. The re-employment shall be made initially for a period of one year and can be extended for subsequent period subject to satisfactory performance up to a total period of 4 years not beyond the age of 65 (sixty five) years of age in any case or till the posts are filled up by regular process whichever is earlier.
2. The appointee has to discharge such duties and in such a manner as may be prescribed by the Govt. in Higher Education Department, Odisha from time to time.
3. The Retired persons against whom departmental proceedings or criminal cases are contemplated/ pending or who have been penalized for misconduct during the period of preceding 5 years will not be considered eligible for consideration. An undertaking to this effect to be attached with the application.
4. The re-employed persons will be entitled to pay and other allowances as determined by the Administrative Department/ Appointing Authority with the concurrence of Finance Department.
5. Re-employed person shall be governed by the provisions of Odisha Govt. Servant Conduct Rules, 1957 and shall be liable to be proceeded against for their

misconduct, omissions and commissions as per the provisions under the Odisha Pension Rules, 1992.

6. The re-employed person can be terminated at any time for unsatisfactory performance by giving one month notice and in any case of misconduct, misappropriation, negligence or causing loss of Govt. properties, without any prior notice.
7. Consolidated remuneration of the Contractual Employee shall be fixed as per the Finance Department Office Memorandum No.24533/F, dated. 29.09.2022.
8. The period of Contractual engagement shall not be counted as Govt. Service for the purpose of pension and any other retirement benefits.
9. The re-engaged person if desires to resign, he/she shall do so by giving one month written notice to the competent authority, after expiry of the notice period, the employees concerned may be relieved after handing over full charges, records and case or bank account etc. to the relieving officer as decided by the authority.
10. The University authority reserves the right to reject any/all applications without assigning any reason thereof.
11. The applications complete in all respect as per the format provided in the official website of Khallikote Unitary University : <https://kuu.ac.in> along with copies of all testimonials in sealed cover duly superscribed "**APPLICATION FOR ENGAGEMENT OF RETIRED NON-TEACHING GOVT./ UNIVERSITY EMPLOYEE**" should be addressed to "**The Registrar, Khallikote Unitary University, Berhampur-760001 (Ganjam), Odisha**" by Speed Post/Regd. Post only and should reach on or before 12.03.2024 at 05.00 P.M.
12. The authority will not be held responsible for any postal delay. Applications received after the due date shall not be entertained.
13. All the applications shall be scrutinized by the Scrutiny/ Selection Committee as per the Govt. Guidelines.
14. The University reserves the right to fill or not to fill the Posts.
15. Addendum/ Corrigendum, if any, shall be posted only on the University Website.


REGISTRAR

Memo No. 532 / **Date:** 27/02/24

Copy to:

1. The Comptroller of Finance, Khallikote Unitary University, Berhampur for information and necessary action.
2. The OIC, University Website for information and necessary action. He is requested upload this Advertisement, Application Form and General Instruction in the University website.


REGISTRAR

Memo No. 533 / **Date:** 27/02/24

Copy submitted to:

1. The Special Secretary to Govt. in Higher Education Department, Odisha, Bhubaneswar for kind information with reference to his letter No.2687/HE, dated. 20.01.2024 and necessary action.
2. The Principal, Secretary to Hon'ble Chancellor, Khallikote Unitary University, Raj Bhavan, Odisha, Bhubaneswar for kind information and necessary action.
3. The Principal, Secretary to Govt. in Finance Department, Odisha, Bhubaneswar for kind information and necessary action.


REGISTRAR



KHALLIKOTE UNITARY UNIVERSITY, BERHAMPUR

**APPLICATION FORM FOR RE-ENGAGEMENT OF RETIRED GOVT. /
UNIVERSITY SERVANT**

Affix Colour
Passport Size
Photograph

Name of the post applied for: _____

1.	Name	
2.	Fathers Name/ Spouse Name	
3.	Date of Birth	
4.	Date of entry into Govt./ University Service	
5.	Date of Retirement (Copy of retirement order be enclosed)	
6.	Whether retired on attaining the age of Superannuation or taken Voluntary Retirement	
7.	Sex (Male/ Female)	
8.	Educational Qualification	
9.	Last pay drawn as per ORSP Rules, 2017/OURSP Rules, 2018 (Copy of last pay drawn salary slip be enclosed with Level)	
10.	Permanent Address:	
11.	Present Address:	
12.	Mobile No. & Email ID	
13.	Whether any Departmental Proceedings or Criminal Case or Vigilance inquiry is initiated or contemplated / pending against the applicant. If yes, did it led to conviction / imposition of punishment / if still pending (details to be initiated)	
14.	Experience / Expertise of the Candidate during the service period	
15.	Any other relevant information	

(P.T.O.)

DECLARATION

I, Sri/Smt. _____ son /wife
of _____ do hereby
solemnly declare that, I shall abide by the terms and condition as stipulated by the
Registrar, Khallikote Unitary University. I further undertake that, all statements made in
the application are true, complete and correct to the best of my knowledge and belief. I
also undertake that, in the event of any information being detected before and after my
joining, action can be taken against me by the Registrar, Berhampur University as
deemed proper.

Place: _____

Date: _____

Signature of Applicant

UNDERTAKING

To

The Registrar
Khallikote Unitary University, Berhampur

Sub: Submission of undertaking.

Sir,

I, Sri/Smt. _____ Son/

Daughter/Spouse of _____

hereby undertakes that no vigilance case nor Departmental Proceedings nor Criminal Prosecution is initiated/ contemplated or pending against me nor I have been penalized for misconduct during the preceding five years of my service period. Further, I undertake that I am not a member of any political party. I also undertake that, in the event of any information being detected to be false or fabricated before and after my joining, action can be taken against me by the Registrar, Khallikote Unitary University as deemed proper.

Thanking you

Yours faithfully

Date:

Place:

(Full signature of the Applicant)

Checklist

- 1. Photocopy of Matriculation Certificate showing Date of Birth Proof or Service records**
- 2. Photocopy of ID proof (Aadhaar Card/ Driving License/ Pan Card)**
- 3. 02 Recent Colour Passport Photos**
- 4. Appointment Letter**
- 5. Order of Retirement from Service on attaining the age of superannuation**
- 6. Physically fit Certificate from Medical Officer not below the rank of Asst. Surgeon.**
- 7. Undertaking with respect to no Vigilance Case nor Departmental Proceedings nor Criminal Prosecution is not initiated / contemplated or pending against him nor he has been penalized for misconduct during his entire service period. (in the given format)**
- 8. Photocopy of PPO**

The above documents to be enclosed along with application form at the time of applying.

(N.B.: The applicant must be below the age of Sixty Five Years and Physically Fit)