OFFICE OF THE REGISTRAR
KHALLIKOTE UNITARY UNIVERSITY, BRAHMAPUR
PIN CODE- 760 001, GANJAM, ODISHA

E-mail: registrar@kuu.ac.in Website: https://kuu.ac.in/

STUDENTS' UNION ELECTIONS 2026 – 2027

NO-3237 **INSTRUCTIONS TO VOTERS** Dt.-12/10/26

Elections in the University aim to educate the students in the working of democracy and acquaint them with modus operandi of the democratic process. It is, therefore, hoped that they will take full advantage of the opportunity available to them and co-operate in that spirit with the authorities for the smooth conduct of the election. In fulfilment of the above purpose the following rules are framed for smooth and flawless conduct of Elections.

1. Election of the Students' Union and other student Societies / Associations will be conducted on **15.10.2026** from 08.00A.M. to 02.00P.M..

Code of Conduct

2. The following code of conduct has been prescribed for the candidates and voters, violation of which will entail the cancellation of candidature, voting right and other forms of punishment as per rules.
    a. If a candidate is found taking recourse to violence, in possession of lethal weapons and preventing other candidates from filling nominations, his / her candidature shall be summarily rejected.
    b. If a voter indulges in violence, possesses lethal weapons and prevents other candidates and voters from their legitimate participation in the election process, he shall be punished as per law. In such matters as under (a) and (b) the decision of the Grievance Cell uphold by the head of the University shall be final and binding.
    c. Students are advised **not to bring mobile phones / pagers and other electronic gadgets during the election day. Mobile phones are strictly prohibited in and outside the polling booths.**
    d. Students are required to come to the university in **prescribed university uniform** along with their valid identity cards during the days of election process.
3. The election office will be located in the Ladies Common Room.
4. Polling will commence on the Election Day i.e.**15.10.2026 at 08.00 A.M. sharp & will continue till 02.00P.M.**
5. A long warning bell will be given at 07.30A.M. The next warning bell will be given at 07.45 A.M. A **long bell will be given at 08.00 A.M.** to indicate commencement of poll. The **final long bell will be given at 02.00P.M. to indicate the closure of the voting** and the doors of the booths will be closed and no student shall be allowed to enter the booth thereafter.
6. Students are assigned to different Booths for casting their votes, a list of which will be notified separately.
7. Students on regular rolls of the University and admitted through SAMS till 15.10.2026 are eligible to vote.
8. **Each voter must produce his/her university identity card for the session 2026 – 2027** for verification before he/she is allowed to vote. **Non-production of identity card will debar a student from exercising his/her franchise**. The mode of casting the vote will be explained to the voters by the officers in-charge of each Booth.
9. While inside the Booth the students are required to maintain perfect discipline and decorum and behave in the manner most worthy of them and expected from them
10. The Polling shall be through secret ballots.
11. Each voter, on production of valid identity card and after verification will be given the ballot paper.
12. On each ballot paper there is a definite space for indicating the choice of the voter. **The voter is required to put a tick (√) mark in the space provided against the name of the candidate in** whose favour he/she wishes to cast the vote. The tick (√) mark should be well within the two borderlines.

13. (Each voter has to exercise one choice only for a particular post). **Giving tick (√) marks against more than one candidate of same post shall make the vote invalid.**
14. Putting the **tick (√)** mark any where other than the space provided for recording the vote for any candidate shall make the vote for the candidate invalid. No other marking or writing shall be allowed the ballot paper. It will make the ballot paper invalid. Damaged or mutilated ballot papers shall be regarded as invalid.
15. After marking his/her vote each voter will suitably fold the ballot paper, put it inside the sealed ballot box intact. They are not allowed to move about in the corridors after they exercised their franchise.
16. **Counting of votes will commence after *02.00P.M.*** *in each Booth by the same batch of Officers. The Presiding* Officer of Booth will explain the procedure of counting before counting starts.
17. An abstract of votes polled by each candidate will be prepared by the Presiding Officer of each Booth.
18. All candidates shall be prohibited from indulging or abetting, all activities which are considered to be "Corrupt Practices" and offences, such as bribing of voters, intimidation of voters, impersonation of voters, convassing or the use of propaganda within 100 meters of polling station, holding public meetings during the period of 24 hours ending with the hour fixed for the close of the poll and the transport and conveyance of voters to and from the polling station.
19. The decision of the Grievances Cell approved by the Head of the University regarding election shall be final and binding.
20. The timings observed for the above purpose will be according to the university office clock.

12/10/26

Registrar
Khallikote Unitary University, Brahmapur

Memo No. 3238

date: 12/10/26

Copy to be pasted on all Notice Boards of the University / Hostels for information and guidance of students/ All members of the Election office/ Establishment Section / P.A. to V.C. / P.A to Registrar/ for information.

12/10/26

Registrar
Khallikote Unitary University, Brahmapur